

Dr. Ayush Srivastava
Assistant Registrar
Nodal Officer-Training & Placement



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2nd June, 2021

To,

The Directors/Principals,
Colleges affiliated/associated to Dr. APJ Abdul Kalam Technical University
Lucknow, Uttar Pradesh

Subject: Regarding “TopHire” hiring opportunity for MBA students of 2021 batch

Dear Sir/Ma’am,

Please to inform you that as part of hiring process for **MBA of 2021 batch**, company “**TopHire**” wish to invite the students of AKTU affiliated colleges for this drive. Please find invitation and link for the participation of students as per the details attached herewith in (Annexure- A). You are requested to kindly go through and encourage the students for registration latest by **4th June-2021**.

ERP Link: erp.aktu.ac.in (Mandatory)

If you have any concern, you are requested to feel free to write at tnp.aktu@aktu.ac.in

With warm regards,

(Dr. Ayush Srivastava)
Assistant Registrar
Nodal Officer – Training & Placement

Copy to:

1. Registrar, AKTU, Lucknow
2. Finance Officer, AKTU, Lucknow
3. Controller of Examination, AKTU, Lucknow
4. Dean Student Welfare, AKTU, Lucknow
5. Media Prabhari, AKTU, Lucknow
6. Technical Officer, AKTU, Lucknow
7. In-charge Placements, AKTU, Lucknow
8. Staff Officer, Hon’ble Vice Chancellor for kind information

(~~Dr. Ayush Srivastava~~)

Campus Placements 2021

Job Notification Form

COMPANY OVERVIEW

Name of the Company	TopHire
Website / Other source of Information	https://tophire.co
Company Type	Start-up
Brief write-up on the Company(50 to 75 words)	<p>TopHire (https://tophire.co) is a recruitment marketplace that makes it fast and easy for top tech companies in India to hire the top 2% of engineers, product managers, data scientists, and designers. Each candidate approved onto TopHire is handpicked and vetted by our team ensuring our clients stop wasting time on bad candidates and only focus on the best.</p> <p>TopHire is founded by Sameer Parwani, previously founder of CouponDunia, and Siddharth Gopi, ex-product manager at Crowdfire.</p> <p>We're a tech startup. Tech is at the center of everything we do. The core product is an online recruitment marketplace (i.e. somewhat like a naukri, iimjobs, etc) which is very different than the core product of a consultancy. Additionally our founders have bonafide tech backgrounds. We are disrupting the tech hiring space with an innovative and much needed product.</p> <p>As with most products, an added personal touch goes a long way towards customer success. TopHire is no different and hence we are building out our client and candidate facing teams with positions such as this one</p>

JOB PROFILE

Job Designation	Talent Acquisition Associate
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Job Description	<p>-About the Role</p> <p>As a member of our Talent Acquisition team, you'll perform a combination of the following two roles:</p> <p>Talent Analyst - As a Talent Analyst you will pitch and persuade relevant candidates to create a profile on TopHire. After the candidate registers, Talent Analysts work with candidates to ensure the candidate's profile is complete and compelling. You'll also provide whatever support is necessary for the candidates through their TopHire journey.</p> <p>Associate Account Manager – As an Associate Account Manager you'll work alongside Account Managers and be jointly responsible for the success of the clients that you are assigned. You on-board clients, understand their hiring needs, demo the platform to their recruitment and engineering teams, suggest relevant candidates, and help with interview coordination.</p>
Type of Drive	NA
Place of Posting	Andheri West, Mumbai office or Indiranagar, Bangalore office. For exceptional candidates we may consider remote opportunities.
Key Responsibilities:	Mentioned in the job description
Type of Placement	Full time placement
<u>SALARY DETAILS</u>	
Cost to Company (CTC)	3.5LPA
Training Period	Around 3- 4 weeks
Salary / stipend paid during training	According to the CTC
Bond or Service Contract (If Yes,give details)	No
SELECTION PROCESS	
Shortlist from Resumes	Yes, followed by an open ended questionnaire from where we will shortlist further for the first round of interview
Written Test (Technical / Aptitude)	Yes

Group Discussion	Depends on the student profile
Personal Interview	yes
Minimum Number of Offers You intend to make	We are not limiting ourselves to a number. We will be happy to offer our opportunity to the worthy students.
Eligible Department and Program	MBA 2021 Batch
Specific Eligibility requirement (Please mention)	No
Date & Time of the Drive	Last week of June
Venue	virtual
Expected Joining (dd/mm/yyyy)	Students can join immediately once final exams for graduation are over