



5.1.2 Following Capacity development and skills enhancement initiatives are undertaken by the institution

- 1. Soft skills**
- 2. Language and communication skills**
- 3. Life skills (Yoga, physical fitness, health and hygiene)**
- 4. ICT/ Computing Skills**

**Language and communication skills
(2020-21)**

Greater Noida Institute of Technology (Engg. Institute)

**Plot No. 7, Knowledge Park II, Greater Noida
Uttar Pradesh 201310 India**



CIRCULAR

Dated: 23rd Jan, 2021

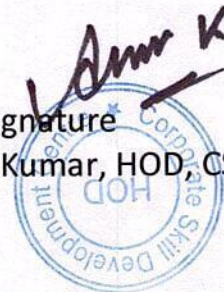
Dear Parents/Guardians/Students,

We are pleased to inform you that the Corporate Skill Development Centre (CSDC) department is organizing a one-day workshop on **29.01.2021** for **CSE 3rd Yr 6th Sem A**. The title of the workshop is **"Sounds: Silent or Neutral"**.

The objective of the workshop is to enhance voice & accent while speaking.

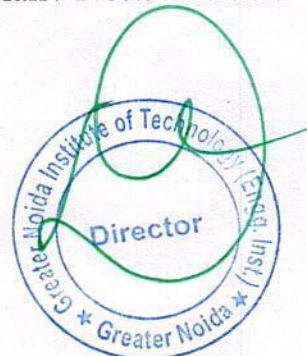
All are required to attend the workshop.

Signature
(Amit Kumar, HOD, CSDC)



1. **Copy to:**

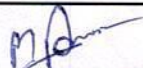
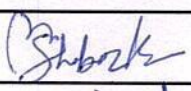
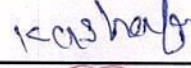
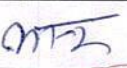
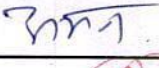
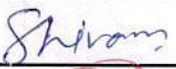
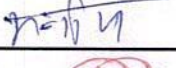

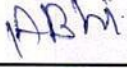
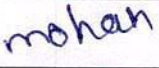

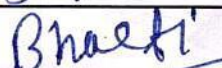
Director / Director (QARM) /Deans /HODs /Registrar /HR /System Administrator /Admin/ ERP officer /Librarian / Notice Board.



CSDC Workshop on
Sounds: Silent or Neutral

Academic Year 2020-2021
Branch CS, (Sec- A) 3rd Year, 6th Semester

Attendance Sheet

S.No.	Roll No	Name	Signature of Student
1	1713210081	MOHD ARIF	
2	1813210080	MANAS TRIPATHI	(A)
3	1813210090	MD SHAHBAZ KARIM	
4	1813210087	MD KASHF AHMAR	
5	1813210091	MD SHAHNAWAZ HAIDER	(A)
6	1813210046	BHANU BELWAL	
7	1813210022	ANCHAL SHARMA	(A)
8	1813210020	AMAN KUMAR	
9	1813210027	ANSHIKA KUMARI	(A)
10	1813213081	SHIVAM DUTT SHARMA	
11	1813210023	ANKIT TRIPATHI	(A)
12	1813210082	MANISH SOLANKI	
13	1813210088	MD MOKARRAM MANSOOR	(A)
14	1813210068	JATIN SINGH CHAUHAN	
15	1813210019	ALI AKHTAR ANSARI	(A)
16	1813210008	ABHISHEK PANDEY	
17	1813210058	HARI MOHAN PATHAK	
18	1813213048	MANOJ KUMAR	(A)
19	1813210007	ABHISHEK	
20	1813210048	BHARTI KUMARI	
21	1813210011	ABHISHEK KUMAR SINGH	(A)



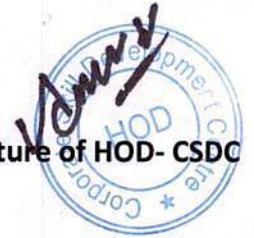
22	1813210081	MANISH CHAMOLI	(A)
23	1813210052	DEVESH PANDEY	Devesh
24	1813210054	DHEERAJ	Dheeraj
25	1813210028	ANURAG SHARMA	(A)
26	1813210026	ANKUSH BAGHEL	Ankush
27	1813210043	AZAD	Azad
28	1813210079	LOKENDER SHARMA	Lokender
29	1813210030	ANURAG KUMAR GUPTA	Anurag
30	1813210064	HIMANSHU YADAV	(A)
31	1813210009	ABHISHEK KUMAR SINGH	Abhishek
32	1813210051	DEEPAK VAISHNAV	Deepak
33	1813210045	BASANT SOAM	(A)
34	1813210002	AAYUSH KUMAR	Ayush
35	1813210074	KAUSHKI	Kaushki
36	1813210004	ABHAY KUSHWAHA	Abhay
37	1813210017	AKARSH SRIVASTAV	Akarsh
38	1813210018	AL BASIT KHAN	(A)
39	1813210053	DEVESH SINGH CHAUHAN	Devesh
40	1813210049	CHHAVI RAJ	(A)
41	1813210037	ASHUTOSH KUMAR PANDEY	Ashu
42	1813210014	ADITYA PRATAP SHAHI	Aditya
43	1813210084	MANTHAN MAURYA	Mantohan
44	1813210070	JITENDRA KUMAR SRIVASTAVA	Jitendra
45	1813210036	ASHUTOSH KUMAR SINGH	Ashu
46	1813210039	AVI CHAUDHARY	Avi
47	1813210003	ABDURRAHMAN	(A)
48	1813210006	ABHINAV SINGH	Abhinav



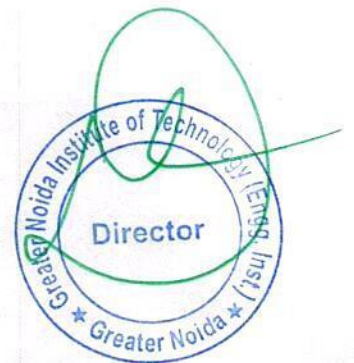
49	1813210075	KRISHAN SINGH	Ksingh
50	1813210015	ADITYA SINGH	(A)
51	1813210071	KANISHKA SIROHI	(A)
52	1813210025	ANKIT YADAV	Ankit
53	1813210069	JAYHIND NAVIK	(A)
54	1813210044	AZAM KHAN	Azam
55	1813210063	HIMANSHI GOEL	Himanshi
56	1901320109015	SHASHWAT SINGH	
57	1901320109012	RAJ SRIVASTAV	Raj
58	1901320109002	ABHISHEK JAIN	Abhi
59	1901320109001	ABHINAV KUMAR SINGH	
60	1901320109010	NIKESH KUMAR	Nikesh

Signature of Workshop Coordinator

Signature of HOD- CSDC



Date 29/1/21



ACADEMIC YEAR: 2020-21

Summary Report: Workshop on The Sounds - Silent or Neutral

Branch C.S.E Year 3rd Sem 6th

Number of Participants: 60.

Date: 29/1/21

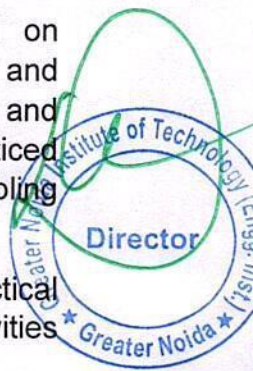
Overview: The Sounds - Silent or Neutral Workshop was conducted at GNIOT. The workshop aimed to explore the concept of silent or neutral sounds in language and their impact on pronunciation and communication. The primary objective was to help participants recognize and understand silent sounds, such as silent letters or syllables, and their role in the phonetic structure of words.

Key Topics Discussed:

1. Introduction to Silent or Neutral Sounds: The workshop began with an introduction to the concept of silent or neutral sounds in language. Participants learned about the various types of silent sounds, such as silent letters, silent syllables, and silent words, and their presence in different languages. They explored the reasons behind the existence of silent sounds and their effects on pronunciation and word structure.
2. Silent Letters and Words: This session focused on silent letters and words commonly found in English and other languages. Participants learned to identify and pronounce words with silent letters, such as the 'k' in 'knight' or the 'p' in 'psychology.' They also examined the concept of silent words, such as function words that are often omitted in casual speech.
3. Phonological and Orthographic Influences: The workshop addressed the relationship between phonological and orthographic influences on silent sounds. Participants explored how spelling conventions and historical linguistic changes contribute to the presence of silent sounds in words. They discussed the challenges and implications of silent sounds in language learning and communication.
4. Pronunciation and Communication Strategies: This session focused on practical strategies for handling silent sounds in pronunciation and communication. Participants learned techniques for identifying and pronouncing words with silent letters or syllables accurately. They practiced exercises to improve their awareness and control of silent sounds, enabling them to communicate effectively and confidently.

Activities and Exercises: To encourage active participation and practical application, the Sounds - Silent or Neutral Workshop incorporated various activities and exercises, such as:

1. Word Pronunciation Exercises: Participants engaged in word pronunciation exercises, specifically focusing on words with silent letters or syllables. They



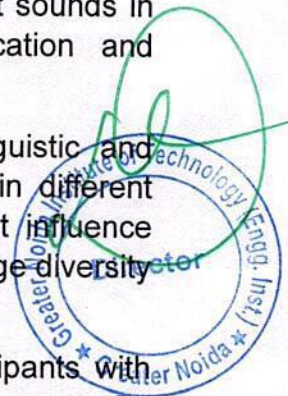
practiced pronouncing these words accurately, paying attention to the presence and absence of specific sounds.

2. **Dialogue and Role-Playing:** Interactive dialogue and role-playing activities provided participants with opportunities to apply their understanding of silent sounds in realistic communication scenarios. They practiced using words with silent sounds in conversation and received feedback on their pronunciation and clarity.
3. **Phonetics and Orthography Analysis:** Participants analyzed the phonetic and orthographic aspects of words with silent sounds. They examined spelling patterns and pronunciation rules to understand the relationships between written and spoken forms. This activity deepened their understanding of silent sounds' linguistic and historical contexts.
4. **Group Discussions and Reflection:** Participants engaged in group discussions to share their observations, challenges, and strategies regarding silent sounds. They reflected on the impact of silent sounds in their language learning journey and exchanged insights on overcoming pronunciation and communication difficulties.

Key Outcomes: The Sounds - Silent or Neutral Workshop resulted in several key outcomes for the participants, including:

1. **Increased Awareness and Recognition:** Participants developed a heightened awareness of silent sounds in language and acquired the ability to recognize and differentiate words with silent letters or syllables. They became more attuned to the phonetic and orthographic aspects of words, enhancing their language perception and understanding.
2. **Improved Pronunciation Skills:** The workshop empowered participants to improve their pronunciation skills by effectively handling silent sounds. They learned strategies to pronounce words with silent letters or syllables accurately, resulting in clearer and more natural-sounding speech.
3. **Enhanced Communication Competence:** Participants developed enhanced communication competence by understanding the impact of silent sounds on spoken language. They learned to navigate the presence of silent sounds in their own and others' speech, ensuring effective communication and comprehension.
4. **Linguistic and Cultural Awareness:** The workshop fostered linguistic and cultural awareness by exploring the presence of silent sounds in different languages and discussing the historical and cultural factors that influence silent sounds. Participants gained a broader perspective on language diversity and the complexities of pronunciation.

Conclusion: The Sounds - Silent or Neutral Workshop provided participants with valuable insights into the presence and impact of silent sounds in language. By focusing on silent letters, words, phonological influences, and communication strategies, participants developed a deeper understanding of pronunciation patterns and enhanced their communication competence. The workshop facilitated an interactive and engaging learning environment, enabling participants to apply their knowledge in practical exercises and discussions.





CIRCULAR

Dated: 12th Feb, 2021

Dear Parents/Guardians/Students,

We are pleased to inform you that the Corporate Skill Development Centre (CSDC) department is organizing a one-day workshop on **16.02.2021** for **CSE 2nd Yr 4th Sem A**. The title of the workshop is **"Sounds: Silent or Neutral"**.

The objective of the workshop is to enhance voice & accent while speaking.

All are required to attend the workshop.

Signature
(Amit Kumar, HOD, CSDC)

- Copy to:**
Director / Director (QARM) /Deans /HODs /Registrar /HR /System Administrator /Admin/ ERP officer /Librarian / Notice Board.


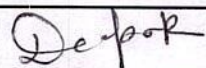

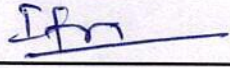
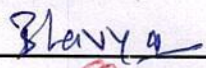




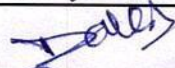
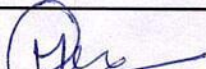

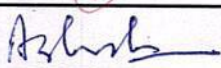
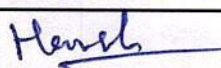
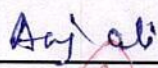

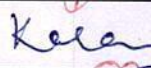

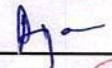




16/06/21

CSDC Workshop on
Sounds: Silent or Neutral

Academic Year 2020-2021
Branch CS, (Sec- A) 2nd Year, 4th Semester

Attendance Sheet

S.No.	Roll No	Name	Signature of Student
1	1813210010	ABHISHEK KUMAR BHANDARI	
2	1901320100053	DEEPAK GIRI	
3	1901320100091	MD HARISH SARWAR	
4	1901320100074	IFRA KALAM	
5	1901320130029	BHAVYA TYAGI	
6	1901320100070	HARSHIT AWANA	
7	1901320100011	ADARSH SRIVASTAVA	
8	1901320100013	ADARSH PRATAP SINGH	
9	1901320100060	DIPESH PRATAP SINGH BAGHEL	
10	1901320100052	DAKSH JADHAV	
11	1901320130042	HAPPY YADAV	
12	1901320130069	PRAVASH BHARDWAJ	
13	1901320100040	ASHISH GAUR	
14	1901320100068	HARSH SHEKHAR SINGH	
15	1901320100030	ANJALI KUMARI	
16	1901320100041	ASHISH KUMAR	
17	1901320100079	KARAN KUMAR	
18	1901320100048	AKSHAR GHANSHYAM BHANDARI	
19	1901320100017	AJAY KUMAR	
20	1901320100049	BHARAT GUPTA	
21	1901320100045	AVIRAL KUMAR SRIVASTAVA	



22	1901320100082	KULDEEP YADAV	Kuldeep
23	1901320100065	GAURAV YADAV	Gaurav
24	1901320100059	DILDAR HUSSAIN	(A)
25	1901320100050	CHANCHAL UPADHYAY	(A)
26	1901320100033	ANKIT PRAJAPATI	Ankit
27	1901320100062	GAURAV	Gaurav
28	1901320100054	DEEPAK KUMAR	Deepak
29	1901320100024	AMAN	Aman
30	1901320100015	ADITYA RANJAN	
31	1901320100058	DIKSHA SINGH	Diksha
32	1901320100044	AVINASH	(A)
33	1901320100038	ARYAK SINGH CHAUHAN	(A)
34	1901320100064	GAURAV RATHORE	Gaurav
35	1901320100077	KAPIL CHATURVEDI	Kapil
36	1901320100039	ARYAN CHATURVEDI	(A)
37	1901320100016	ADITYA PRATAP SINGH	(A)
38	1901320100002	ABHINAV GUPTA	Abhinav
39	1901320100047	AZAD KUMAR SINGH	Azad
40	1901320100036	ARPAN KUMARI	Arpan
41	1901320100001	AADIYA SHARMA	(A)
42	1901320100043	ATIYA GAUHAR	Atiya
43	1901320100008	ABHISHEK RANJAN	Abhishek
44	1901320100032	ANKIT KAMAL	Ankit
45	1901320100080	KHUSHBOO YADAV	(A)
46	1901320100028	AMIT KUMAR YADAV	(A)
47	1901320100007	ABHISHEK KUMAR	Abhishek
48	1901320100031	ANKIT KUMAR	Ankit

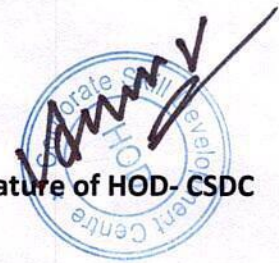


49	1901320100014	ADITYA ANAND	aditya
50	1901320100056	DEEPANSHU CHAUDHARY	(A)
51	1901320100087	MANISH KUMAR GUPTA	(A)
52	1901320100037	ARUN KUMAR	Arun
53	1901320100063	GAURAV BHARDWAJ	(A)
54	1901320100021	AKSHAY MATHURIA	(A)
55	1901320100018	AJEET KUMAR	Ajeet
56	1901320100094	MEGHA GARG	Megha
57	1901320100055	DEEPAK KUMAR	Deepak
58	1901320100069	HARSH VARDHAN SHARMA	Harsh
59	1901320100071	HEMANT AGARWAL	Hemant
60	1901320100010	ABHISHEK YADAV	Abhishek
61	1901320100076	JYOTI	Jyoti
62	2001320109008	MOHD SAMEER	(A)
63	2001320109004	GOVIND SINGH BAJNI	(A)
64	2001320109001	ABHISHEK KUMAR	Abhishek
65	2001320109009	NAVEEN KUMAR	(A)
66	2001320109012	RITVESH MISHRA	Ritvish

Signature of Workshop Coordinator



Signature of HOD- CSDC



Date

16 Feb / 21

ACADEMIC YEAR: 2020-21

Summary Report: Workshop on The Sounds - Silent or Neutral

Branch C.S.E Year 2nd Sem 4th Sem

Number of Participants: 66.

Date: 16/2/21

Overview: The Sounds - Silent or Neutral Workshop was conducted at GNIOT. The workshop aimed to explore the concept of silent or neutral sounds in language and their impact on pronunciation and communication. The primary objective was to help participants recognize and understand silent sounds, such as silent letters or syllables, and their role in the phonetic structure of words.

Key Topics Discussed:

1. Introduction to Silent or Neutral Sounds: The workshop began with an introduction to the concept of silent or neutral sounds in language. Participants learned about the various types of silent sounds, such as silent letters, silent syllables, and silent words, and their presence in different languages. They explored the reasons behind the existence of silent sounds and their effects on pronunciation and word structure.
2. Silent Letters and Words: This session focused on silent letters and words commonly found in English and other languages. Participants learned to identify and pronounce words with silent letters, such as the 'k' in 'knight' or the 'p' in 'psychology.' They also examined the concept of silent words, such as function words that are often omitted in casual speech.
3. Phonological and Orthographic Influences: The workshop addressed the relationship between phonological and orthographic influences on silent sounds. Participants explored how spelling conventions and historical linguistic changes contribute to the presence of silent sounds in words. They discussed the challenges and implications of silent sounds in language learning and communication.
4. Pronunciation and Communication Strategies: This session focused on practical strategies for handling silent sounds in pronunciation and communication. Participants learned techniques for identifying, and pronouncing words with silent letters or syllables accurately. They practiced exercises to improve their awareness and control of silent sounds, enabling them to communicate effectively and confidently.

Activities and Exercises: To encourage active participation and practical application, the Sounds - Silent or Neutral Workshop incorporated various activities and exercises, such as:

1. Word Pronunciation Exercises: Participants engaged in word pronunciation exercises, specifically focusing on words with silent letters or syllables. They



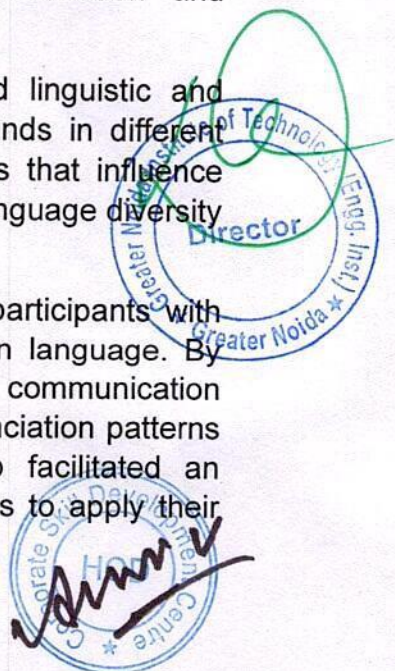
practiced pronouncing these words accurately, paying attention to the presence and absence of specific sounds.

2. **Dialogue and Role-Playing:** Interactive dialogue and role-playing activities provided participants with opportunities to apply their understanding of silent sounds in realistic communication scenarios. They practiced using words with silent sounds in conversation and received feedback on their pronunciation and clarity.
3. **Phonetics and Orthography Analysis:** Participants analyzed the phonetic and orthographic aspects of words with silent sounds. They examined spelling patterns and pronunciation rules to understand the relationships between written and spoken forms. This activity deepened their understanding of silent sounds' linguistic and historical contexts.
4. **Group Discussions and Reflection:** Participants engaged in group discussions to share their observations, challenges, and strategies regarding silent sounds. They reflected on the impact of silent sounds in their language learning journey and exchanged insights on overcoming pronunciation and communication difficulties.

Key Outcomes: The Sounds - Silent or Neutral Workshop resulted in several key outcomes for the participants, including:

1. **Increased Awareness and Recognition:** Participants developed a heightened awareness of silent sounds in language and acquired the ability to recognize and differentiate words with silent letters or syllables. They became more attuned to the phonetic and orthographic aspects of words, enhancing their language perception and understanding.
2. **Improved Pronunciation Skills:** The workshop empowered participants to improve their pronunciation skills by effectively handling silent sounds. They learned strategies to pronounce words with silent letters or syllables accurately, resulting in clearer and more natural-sounding speech.
3. **Enhanced Communication Competence:** Participants developed enhanced communication competence by understanding the impact of silent sounds on spoken language. They learned to navigate the presence of silent sounds in their own and others' speech, ensuring effective communication and comprehension.
4. **Linguistic and Cultural Awareness:** The workshop fostered linguistic and cultural awareness by exploring the presence of silent sounds in different languages and discussing the historical and cultural factors that influence silent sounds. Participants gained a broader perspective on language diversity and the complexities of pronunciation.

Conclusion: The Sounds - Silent or Neutral Workshop provided participants with valuable insights into the presence and impact of silent sounds in language. By focusing on silent letters, words, phonological influences, and communication strategies, participants developed a deeper understanding of pronunciation patterns and enhanced their communication competence. The workshop facilitated an interactive and engaging learning environment, enabling participants to apply their knowledge in practical exercises and discussions.





CIRCULAR

Dated: 15th Mar, 2021

Dear Parents/Guardians/Students,

We are pleased to inform you that the Corporate Skill Development Centre (CSDC) department is organizing a one-day workshop on **19.03.2021** for **CE 2nd Yr 4th Sem A**. The title of the workshop is **“Brushing RWLS Skills”**.

The objective of this workshop is to help participants improve their proficiency in the essential language skills of reading, writing, listening, and speaking.

All are required to attend the workshop.

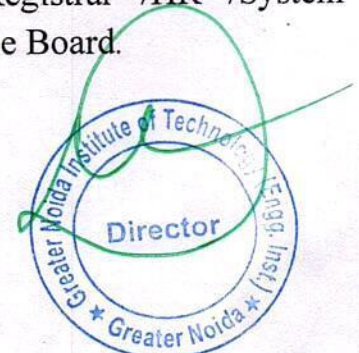


Signature

(Amit Kumar, HOD, CSDC)

1. **Copy to:**

Director / Director (QARM) /Deans /HODs /Registrar /HR /System Administrator /Admin/ ERP officer /Librarian / Notice Board.



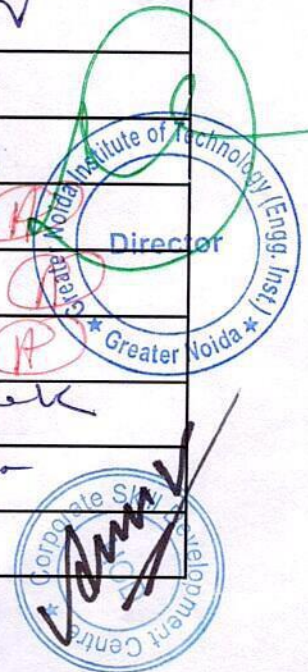
19 March 21

CSDC Workshop on Brushing RWLS skills

Academic Year 2020-2021
Branch CE, (Sec- A) 2nd Year, 4th Semester

Attendance Sheet

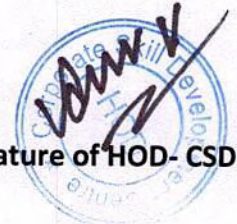
S.No.	Roll No	Name	Signature of Student
1	1813200018	NISHANT KUMAR	
2	1901320000041	SACHIN GAUTAM	<i>Sachin</i>
3	1901320000050	SUMIT	<i>Sumit</i>
4	1901320000043	SALMAN ALI KHAN	<i>(A)</i>
5	1901320000029	MD SHAQUIB	<i>(A)</i>
6	1901320000014	ASHWANI NEEM	<i>Ashwani</i>
7	1901320000019	GAJUM EKKE	<i>Gajum</i>
8	1901320000045	SHAKSHI KUMARI	
9	1901320000032	OM KUMAR OM	<i>Om</i>
10	1901320000046	SHAYBAN AKHTAR	<i>(A)</i>
11	1901320000013	ASHUTOSH KUMAR	<i>Ashutosh</i>
12	1901320000011	ARUSHI SINGH	<i>Arushi</i>
13	1901320000022	JAYVIND KUMAR YADAV	<i>Jayvind</i>
14	1901320000001	AAREEZ NASEEM	<i>(A)</i>
15	1901320000033	PRABHAKAR KUMAR	<i>Prabhakar</i>
16	1901320000009	ANKITA RAWAT	<i>Ankita</i>
17	1901320000030	MOHD TALIB	<i>Talib</i>
18	1901320000007	AKHILESH KUMAR	<i>(A)</i>
19	1901320000048	SHIVANSHU SINGH PAL	<i>(A)</i>
20	1901320000024	KUMAR PRIYANSHU	<i>(A)</i>
21	1901320000005	ABHISHEK SINGH	<i>Abhishek</i>
22	1901320000002	ABHAY KUMAR	<i>Abhay</i>
23	1901320000016	DHANANJAY YADAV	



24	1901320000036	RAHUL KASHYAP	Rahul
25	1901320000026	MD. SADIQUE IQBAL	(A)
26	2001320009016	MOHD. ASHAR KHAN	(A)
27	2001320009014	MOHAMMAD SAMAR	(A)
28	2001320009013	MD FAIZAN SHAMSHI	Faizan
29	2001320009019	PIYUSH KATARIA	Piyush
30	2001320009026	SUNIL KUMAR	Sunil
31	2001320009023	SHAHWEZ SAIFI	(A)
32	2001320009018	MUSHRRAF ALI	(A)
33	2001320009020	RAJA KUMAR	Raja
34	2001320009021	RAJAK ANSARI	Rajak

Signature of Workshop Coordinator

Signature of HOD- CSDC



Date 19/3/21

Director



ACADEMIC YEAR: 2020-21

Summary Report: Workshop on Brushing RWLS

Branch C. E Year 2nd yr Sem 4th Sem.

Number of Participants: 34.

Date: 19/3/21

Overview: Brushing RWLS (Reading, Writing, Listening, Speaking) Skills Workshop was conducted at GNIOT. The workshop aimed to help participants improve their proficiency in the essential language skills of reading, writing, listening, and speaking. The primary objective was to enhance participants' language abilities, enabling them to effectively communicate and comprehend information in various contexts. The workshop attracted participants from diverse backgrounds, all seeking to sharpen their RWLS skills and achieve greater fluency and accuracy.

Key Topics Discussed:

1. **Reading Comprehension Strategies:** The workshop began with an exploration of reading comprehension strategies. Participants learned techniques for active reading, such as skimming, scanning, and summarizing, to enhance their understanding of written texts.
2. **Effective Writing Techniques:** This session focused on developing effective writing skills. Participants learned about the importance of organization, clarity, and coherence in writing. They practiced techniques for structuring paragraphs, constructing clear sentences, and conveying their ideas effectively.
3. **Active Listening Skills:** The workshop addressed the significance of active listening in effective communication. Participants learned strategies for improving their listening skills, such as focusing on key points, understanding context, and taking effective notes during lectures or conversations.
4. **Enhancing Speaking Proficiency:** This session emphasized the development of speaking proficiency. Participants engaged in various speaking activities, such as role-plays, presentations, and discussions, to practice expressing their ideas clearly, fluently, and confidently.

Activities and Exercises: To facilitate active learning and practical application, the Brushing RWLS Skills Workshop incorporated various activities and exercises, such as:

1. **Reading Comprehension Exercises:** Participants engaged in reading comprehension exercises that involved analyzing texts, identifying main ideas, and answering comprehension questions. These exercises helped participants develop their reading skills and improve their ability to extract information from written material.



2. **Writing Practice Sessions:** Participants had dedicated writing practice sessions where they worked on different writing tasks, such as essays, reports, or emails. They received feedback from facilitators and peers to improve their writing skills and enhance the clarity and effectiveness of their written communication.
3. **Listening Comprehension Activities:** Interactive listening comprehension activities allowed participants to practice their listening skills. They listened to audio recordings, watched videos, and engaged in discussions to improve their ability to understand spoken language, identify main points, and grasp key information.
4. **Speaking Exercises and Role-Plays:** Participants participated in speaking exercises and role-plays to enhance their speaking proficiency. They engaged in discussions, delivered short presentations, and simulated real-life conversations to practice expressing themselves clearly, fluently, and confidently.

Key Outcomes: The Brushing RWLS Skills Workshop resulted in several key outcomes for the participants, including:

1. **Improved Reading Comprehension:** Participants developed their reading comprehension skills, enabling them to understand written texts more effectively. They gained strategies for active reading and extracting relevant information from various types of written material.
2. **Enhanced Writing Skills:** The workshop empowered participants to improve their writing skills. They learned techniques for organizing their ideas, structuring paragraphs, and conveying their thoughts coherently and concisely in written form.
3. **Enhanced Listening Comprehension:** Participants acquired improved listening comprehension skills. They learned strategies for active listening, understanding context, and extracting key information from spoken language, enabling them to comprehend lectures, conversations, and audio materials more effectively.
4. **Improved Speaking Proficiency:** The workshop focused on developing participants' speaking proficiency. They gained confidence in expressing their ideas, improved their fluency, and learned techniques for effective communication in various speaking contexts.

Conclusion: Brushing RWLS Skills Workshop provided participants with valuable knowledge, strategies, and practical exercises to enhance their language skills in reading, writing, listening, and speaking. By focusing on comprehension, communication, and practice, participants gained the confidence and abilities necessary to communicate effectively and comprehend information in various personal and professional settings.





CIRCULAR

Dated: 12th Apr, 2021

Dear Parents/Guardians/Students,

We are pleased to inform you that the Corporate Skill Development Centre (CSDC) department is organizing a one-day workshop on **16.04.2021** for **CSE 2nd Yr 4th Sem B**. The title of the workshop is "**Characteristics of Voice**".

The objective of the workshop is to enhance voice & accent while speaking.

All are required to attend the workshop.

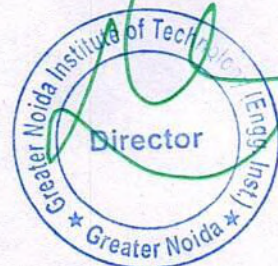


Signature

(Amit Kumar, HOD, CSDC)

1. **Copy to:**

Director / Director (QARM) /Deans /HODs /Registrar /HR /System Administrator /Admin/ ERP officer /Librarian / Notice Board.



16 April 21

CSDC Workshop on Characteristics of Voice

Academic Year 2020-2021
Branch CS, (Sec- B) 2nd Year, 4th Semester

Attendance Sheet

S.No.	Roll No	Name	Signature of Student
1	1901320100148	SHASHANK CHAURASIA	(A)
2	1901320130078	RAKESH KUMAR	Rakesh
3	1901320100183	VIKASH KUMAR UPADHYAY	(A)
4	1901320100156	SHIVAM SINGH	Sw
5	1901320100137	SANDEEP NAIR	(A)
6	1901320100114	PRATYAKSH SINHA	Pratyaksh
7	1901320100184	VINAY GUPTA	Vinay
8	1901320100143	SATYENDRA KUSHWAHA	(A)
9	1901320100178	VAIBHAV SHARMA	Vaibhav
10	1901320100176	UJJWAL KUMAR SINGH	(A)
11	1901320100182	VIDHI GAMBHIR	Vidhi
12	1901320100126	RITIK CHOUDHARY	Ritik
13	1901320310047	MANAS BARANWAL	(A)
14	1901320100129	RIYA KUMARI	Riya
15	1901320100161	SHUBHESH DIXIT	Shubhesh
16	1901320100105	NIRAJ GUPTA	(A)
17	1901320100125	RITIK TYAGI	Ritik
18	1901320100167	SUNDER TAMANG	(A)
19	1901320100096	MOHAMMAD SHARFUDDIN	(A)
20	1901320100145	SAURABH SINGH	Saurabh
21	1901320100108	PRAGYA KAUSHIK	Pragya
22	1901320100120	PRIYANSHU VARSHNEY	(A)
23	1901320100181	VIDHI BISLA	Vidhi
24	1901320100147	SHAIWAL RANJAN RAI	(A)
25	1901320100175	TUSHAR SAINI	Tushar
26	1901320100115	PRINCE	Prince



27	1901320100118	PRIYA SHARMA	
28	1901320100138	SANKALP RAJ	Sankalp
29	1901320100095	MINAY GHAI	(A)
30	1901320100110	PRANAV KUMAR	Pranav
31	1901320100171	SWEETI KUMARI	(A)
32	1901320100141	SATYABRAT DUBEY	(A)
33	1901320100168	SUNITA VERMA	Sunita
34	1901320100132	SADAF KHAN	(A)
35	1901320100162	SIDDHARTH KUMAR	(A)
36	1901320100177	UJJWAL YADAV	Ujjwal
37	1901320100172	TABREZ KHUSHTER	(A)
38	1901320100106	NISHANT TOMER	Nishant
39	1901320130102	SURBHI KUMARI	(A)
40	1901320100139	SANTOSH GUPTA	(A)
41	1901320100166	SUMEET SAH	Sumet
42	1901320100124	RAMLAKHAN KUMAR	(A)
43	1901320100133	SAFIULLAH RAYEEN	(A)
44	1901320100142	SATYAM BHARDWAJ	Satyam
45	1901320100158	SHIVANSHU MALL	(A)
46	1901320100109	PRAKASH PANDEY	Prakash
47	1901320100127	RITIK JAIN	(A)
48	1901320100119	PRIYANSHU KUMAR	(A)
49	1901320130108	VARSHA KUMARI	Varsha
50	1901320100153	SHIVAM THAKUR	(A)
51	1901320100179	VAISHNAVI NAIR	Vaishnavi
52	1901320100187	VISHAL KUMAR SINGH	(A)
53	1901320100107	PRABAL CHANPURIA	Prabal
54	1901320100135	SAHIL	Sahil
55	1901320100102	NIKHIL ANAND	(A)
56	1901320100163	SIMRAN	Simran
57	1901320100170	SUSHANT SHARMA	(A)
58	1901320100130	ROHAN KUMAR	Rohan
59	1901320100121	PUNAM KUMARI	



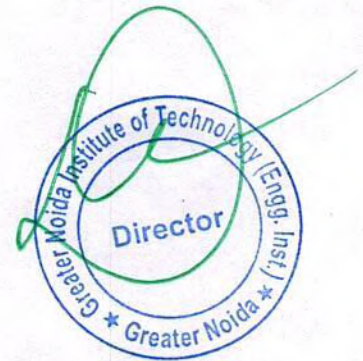
60	1901320100150	SHIVAM BHARDWAJ	Shivam
61	1901320100154	SHIVAM TIWARI	(A)
62	1901320100113	PRATIK PRAKASH	Pratik
63	1901320100174	TUSHAR SHARMA	(A)
64	2001320109016	VIDHI SHARMA	(V)
65	2001320109017	WASEEM AHMAD	(A)
66	2001320109003	AMAN KUMAR	Aman
67	2001320108001	NAVNEET PANDEY	(N)
68	2001320109014	SUSHANT VERMA	Sushant
69	2001320109013	SHREYA GUPTA	Shreya
70	2001320109005	KM MINAKSHI YADAV	(A)

Signature of Workshop Coordinator

Signature of HOD- CSDC

Date

16/4/21



ACADEMIC YEAR: 2020-21

Summary Report: Workshop on The Characteristics of Voice

Branch CSE Year 2nd Sem 4th

Number of Participants: 70

Date: 16/4/21

Overview: The Characteristics of Voice Workshop was conducted at GNIOT. The workshop aimed to explore the different characteristics of voice and their impact on effective communication. The primary objective was to help participants understand and develop awareness of the various aspects of voice, such as pitch, volume, tone, pace, and articulation.

Key Topics Discussed:

1. Introduction to Voice Characteristics: The workshop began with an introduction to the characteristics of voice. Participants learned about the key components of voice, including pitch, volume, tone, pace, and articulation. They explored how each characteristic contributes to communication and the impression made on listeners.
2. Pitch and Vocal Range: This session focused on pitch as a characteristic of voice. Participants learned about vocal range and how it relates to pitch variation. They practiced exercises to explore their own vocal range and techniques to modulate pitch for different purposes and emotions.
3. Volume and Projection: The workshop addressed the importance of volume and projection in effective communication. Participants learned techniques to project their voice and adjust volume appropriately based on the communication context. They practiced exercises to develop vocal power and clarity.
4. Tone and Emotional Expression: This session emphasized the role of tone in conveying emotions and attitudes. Participants explored different tonal qualities, such as warmth, assertiveness, or empathy, and practiced using tone effectively to express their intended message. They learned to align tone with the content and context of their communication.
5. Pace and Articulation: The workshop discussed the significance of pace and articulation in communication. Participants learned techniques for adjusting the speed of speech to maintain clarity and engagement. They also practiced exercises to improve articulation and enhance speech intelligibility.

Activities and Exercises: To encourage active participation and practical application, the Characteristics of Voice Workshop incorporated various activities and exercises, such as:

1. Vocal Warm-up Exercises: Participants engaged in vocal warm-up exercises to prepare their voices for the workshop. These exercises focused on breath control, relaxation, and vocal flexibility.



2. **Voice Modulation Activities:** Participants practiced voice modulation activities to explore the range and flexibility of their voices. They worked on modulating pitch, volume, and tone to convey different emotions, intentions, and messages effectively.
3. **Public Speaking Practice:** Interactive public speaking practice sessions allowed participants to apply their knowledge of voice characteristics in real-life scenarios. They delivered short speeches or presentations and received feedback on their vocal presence, including pitch, volume, tone, pace, and articulation.
4. **Group Discussions and Reflection:** Participants engaged in group discussions to reflect on their own voice characteristics and share insights gained from the workshop. They discussed challenges, strategies, and personal experiences related to vocal communication, promoting a supportive and collaborative learning environment.

Key Outcomes: The Characteristics of Voice Workshop resulted in several key outcomes for the participants, including:

1. **Enhanced Vocal Awareness:** Participants developed a heightened awareness of their own voice characteristics and their impact on communication. They gained insight into the importance of vocal modulation and learned techniques to leverage their voice effectively.
2. **Improved Vocal Presence:** The workshop empowered participants to improve their vocal presence by understanding and consciously working on pitch, volume, tone, pace, and articulation. They developed the ability to adjust these characteristics based on the communication context, resulting in more engaging and persuasive communication.
3. **Enhanced Emotional Expression:** Participants developed the skills to express emotions effectively through their voice. They learned to align tone and vocal characteristics with the intended emotional impact, allowing for more impactful and authentic communication.
4. **Improved Clarity and Intelligibility:** By focusing on pace and articulation, participants improved the clarity and intelligibility of their speech. They developed techniques to enunciate words clearly, maintain an appropriate pace, and effectively manage pauses and phrasing.

Conclusion: The Characteristics of Voice Workshop provided participants with valuable insights into the different aspects of voice and their role in effective communication. By exploring pitch, volume, tone, pace, and articulation, participants developed a deeper understanding of vocal dynamics and their impact on engaging listeners. The workshop facilitated an interactive and experiential learning environment, allowing participants to practice vocal techniques and receive personalized feedback. Participants left the workshop with enhanced vocal awareness, improved vocal presence, and a greater ability to communicate with clarity, impact, and authenticity.





5.1.2

Capacity Building and Skills Enhancement Initiatives taken by the Institution

**Language and Communication Skills
(PG: MBA/MCA)**



Greater Noida Institute of Technology (Engg. Institute)

**Plot No. 7, Knowledge Park II, Greater Noida
Uttar Pradesh 201310 India**



CIRCULAR


Dated: 30th Jul, 2020


Dear Parents/Guardians/Students,

We are pleased to inform you that the Corporate Skill Development Centre (CSDC) department is organizing a one-day workshop on **05.08.2020** for **MBA 1st Yr 1st Sem.** The title of the workshop is **"Sounds: Silent or Neutral"**.

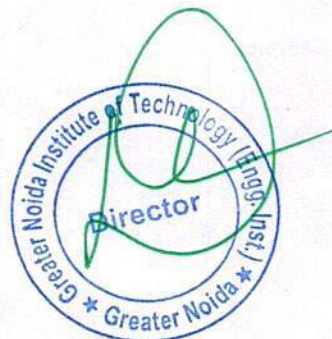
The objective of the workshop is to enhance voice & accent while speaking.

All are required to attend the workshop.


Signature
(Amit Kumar, HOD, CSDC)

A circular blue ink stamp with the text 'Corporate Skill Development Centre' around the perimeter and 'CSDC' in the center.

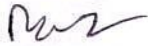
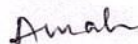
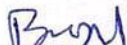
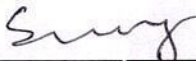
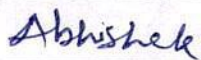
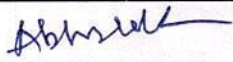
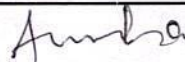


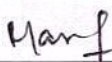

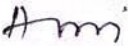
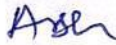
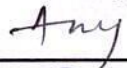
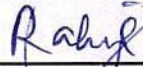
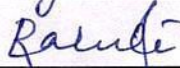

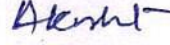

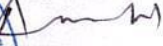

- Copy to:**
Director / Director (QARM) /Deans /HODs /Registrar /HR /System Administrator /Admin/ ERP officer /Librarian / Notice Board.

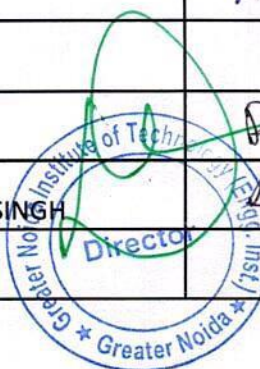



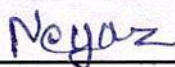

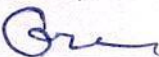
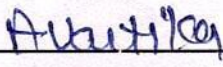
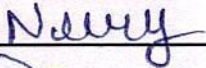
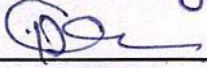
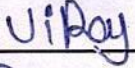

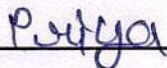
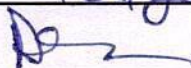

CSDC Workshop on
Sounds: Silent or Neutral

Academic Year 2020-2021
Branch MBA 1st Year, 1st Semester

Attendance Sheet

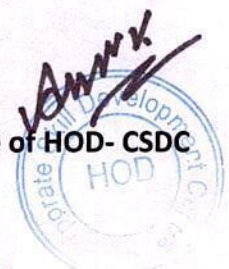
S.No.	Roll No	Name	Signature of Student
1	2001320700009	ARIF ANSARI	
2	2001320700012	AVINASH SHARMA	
3	2001320700015	BIPUL KUMAR THAKUR	
4	2001320700034	SUNNY KUMAR	
5	2001320700036	VIKRAM PRAMANIK	
6	2001320700002	ABHISHEK GUPTA	
7	2001320700005	AMISHA	
8	2001320700017	KM DEEPTI VASHISTH	
9	2001320700032	SHIVAM	
10	2001320700018	DESH DEEPAK	
11	2001320700023	MOHAMMAD MAROOF	
12	2001320700033	SUMAN THAKUR	
13	2001320700003	ABHISHEK MORAL	
14	2001320700010	ASHISH KASANA	
15	2001320700007	ANUJ NAGAR	
16	2001320700030	RAHUL YADAV	
17	2001320700021	LALITA MEGHWAL	
18	2001320700008	ANUPRIYA	
19	2001320700004	AKSHIT SHARMA	
20	2001320700027	PARITOSH KUMAR SINGH	
21	2001320700001	AANCHAL RANA	



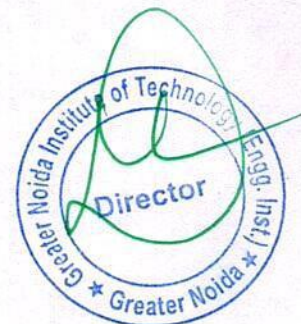
22	2001320700035	SYED IMRAN IMAM	
23	2001320700025	NEYAZ ALAM	
24	2001320700026	NISHANT SARASWAT	
25	2001320700016	CHANDNI MUNOT	
26	2001320700011	AVANTIKA GOUND	
27	2001320700024	KM.NEERU TYAGI	
28	2001320700019	DIVYANSH BRATHI	
29	2001320700037	VIRAJ SINGH	
30	2001320700028	PIYUSH SHAHU	
31	2001320700029	PRIYA BHARTI	
32	2001320700006	ANAND KUMAR	
33	2001320700020	KRIPALI GUPTA	

Signature of Workshop Coordinator

Signature of HOD- CSDC



Date 5/8/20



ACADEMIC YEAR: 2020-21

Summary Report: Workshop on The Sounds - Silent or Neutral

Branch MBA Year 1st Sem 1st Sem

Number of Participants: 33

Date: 5-8-20

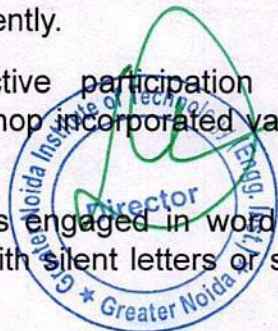
Overview: The Sounds - Silent or Neutral Workshop was conducted at GNIOT. The workshop aimed to explore the concept of silent or neutral sounds in language and their impact on pronunciation and communication. The primary objective was to help participants recognize and understand silent sounds, such as silent letters or syllables, and their role in the phonetic structure of words.

Key Topics Discussed:

1. Introduction to Silent or Neutral Sounds: The workshop began with an introduction to the concept of silent or neutral sounds in language. Participants learned about the various types of silent sounds, such as silent letters, silent syllables, and silent words, and their presence in different languages. They explored the reasons behind the existence of silent sounds and their effects on pronunciation and word structure.
2. Silent Letters and Words: This session focused on silent letters and words commonly found in English and other languages. Participants learned to identify and pronounce words with silent letters, such as the 'k' in 'knight' or the 'p' in 'psychology.' They also examined the concept of silent words, such as function words that are often omitted in casual speech.
3. Phonological and Orthographic Influences: The workshop addressed the relationship between phonological and orthographic influences on silent sounds. Participants explored how spelling conventions and historical linguistic changes contribute to the presence of silent sounds in words. They discussed the challenges and implications of silent sounds in language learning and communication.
4. Pronunciation and Communication Strategies: This session focused on practical strategies for handling silent sounds in pronunciation and communication. Participants learned techniques for identifying and pronouncing words with silent letters or syllables accurately. They practiced exercises to improve their awareness and control of silent sounds, enabling them to communicate effectively and confidently.

Activities and Exercises: To encourage active participation and practical application, the Sounds - Silent or Neutral Workshop incorporated various activities and exercises, such as:

1. Word Pronunciation Exercises: Participants engaged in word pronunciation exercises, specifically focusing on words with silent letters or syllables. They



practiced pronouncing these words accurately, paying attention to the presence and absence of specific sounds.

2. Dialogue and Role-Playing: Interactive dialogue and role-playing activities provided participants with opportunities to apply their understanding of silent sounds in realistic communication scenarios. They practiced using words with silent sounds in conversation and received feedback on their pronunciation and clarity.
3. Phonetics and Orthography Analysis: Participants analyzed the phonetic and orthographic aspects of words with silent sounds. They examined spelling patterns and pronunciation rules to understand the relationships between written and spoken forms. This activity deepened their understanding of silent sounds' linguistic and historical contexts.
4. Group Discussions and Reflection: Participants engaged in group discussions to share their observations, challenges, and strategies regarding silent sounds. They reflected on the impact of silent sounds in their language learning journey and exchanged insights on overcoming pronunciation and communication difficulties.

Key Outcomes: The Sounds - Silent or Neutral Workshop resulted in several key outcomes for the participants, including:

1. Increased Awareness and Recognition: Participants developed a heightened awareness of silent sounds in language and acquired the ability to recognize and differentiate words with silent letters or syllables. They became more attuned to the phonetic and orthographic aspects of words, enhancing their language perception and understanding.
2. Improved Pronunciation Skills: The workshop empowered participants to improve their pronunciation skills by effectively handling silent sounds. They learned strategies to pronounce words with silent letters or syllables accurately, resulting in clearer and more natural-sounding speech.
3. Enhanced Communication Competence: Participants developed enhanced communication competence by understanding the impact of silent sounds on spoken language. They learned to navigate the presence of silent sounds in their own and others' speech, ensuring effective communication and comprehension.
4. Linguistic and Cultural Awareness: The workshop fostered linguistic and cultural awareness by exploring the presence of silent sounds in different languages and discussing the historical and cultural factors that influence silent sounds. Participants gained a broader perspective on language diversity and the complexities of pronunciation.

Conclusion: The Sounds - Silent or Neutral Workshop provided participants with valuable insights into the presence and impact of silent sounds in language. By focusing on silent letters, words, phonological influences, and communication strategies, participants developed a deeper understanding of pronunciation patterns and enhanced their communication competence. The workshop facilitated an interactive and engaging learning environment, enabling participants to apply their knowledge in practical exercises and discussions.

