



#### **5.1.4**

**The institution has a transparent mechanism, for timely redressal of student grievances including sexual harassment and ragging cases**

### **Grievance Committee Mechanism for Resolving Grievances**

**Greater Noida Institute of Technology (Engg. Institute)**

**Plot No. 7, Knowledge Park II, Greater Noida  
Uttar Pradesh 201310 India**

### Procedure for Redressal of Grievance

- (i) A complaint from aggrieved student relating to the institute shall be addressed to the chairperson, student grievance redressal committee (SGRC).
- (ii) An aggrieved student shall submit his/her complaint in writing to the any of SGRC members, who shall resolve the grievance within 03 days. In case SGRC faculty member is not able to resolve the grievance, he shall forward it to the convener of SGRC. Aggrieved students can submit his/her complaint directly to the Chairperson/convener, SGRC also at [sgrc@gniot.net.in](mailto:sgrc@gniot.net.in)
- (iii) The convener of SGRC shall conduct a meeting of the committee within 03 days of receiving aggrieved student complaint in case he/she applies directly to the committee.
- (iv) Convener shall attempt to resolve the grievance within a week of the receipt of complaint and shall communicate the decision of SGRC to the aggrieved student.
- (v) If student is not satisfied with the solution, he/she can appeal to the chairperson giving the reasons for his/her dissatisfaction with the decision within a week of receipt of the decision of Convener, SGRC at [director@gniot.net.in](mailto:director@gniot.net.in).
- (vi) Chairperson shall conduct a meeting with SGRC committee members within a week from the receipt of appeal of dissatisfaction and shall review the decision and pass an appropriate order.

A fair and lawful justice and hearing to the aggrieved student or concerned person shall be delivered at all the levels. At all the levels of hearing the orders shall be passed by SGRC, GNIOT as per the AKTU/AICTE regulations and orders released time to time. There shall not be released any order against or in contradiction to the AKTU/AICTE act and regulations released time to time in the form of notices.

#### Exclusions: -

1. GNIOT Academic / Administrative committee's decisions shall not be entertained by SGRC.
2. GNIOT Regulations regarding fee concession/Award of medals/Scholarships not be entertained by SGRC.
3. Regulations released by GNIOT discipline/Anti ragging committee shall not entertained by SGRC.
4. The rules and regulations released by GNIOT competent Authorities time to time shall not entertained by SGRC.

